

# WELCOME EXHIBITOR

## CIM 2019 Convention & EXPO

April 28 - 30, 2019

Palais des Congrès de Montréal

Dear Exhibitor,

Goodkey Show Services Ltd., is pleased to learn that your company will be participating at **CIM 2019 Convention & EXPO**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is **CIM4283019**.

**Please Note:** The deadline to qualify for early bird prices is **April 5, 2019**. All orders processed after the deadline date would be considered late order and regular prices will apply. Goodkey Show Services requires payment in full at the time orders are placed.

***This kit is digitally fillable! Just open it in Adobe Acrobat or a similar program to complete.***

## SCHEDULE

Event	Date	Start Time	End Time
Exhibitor Move In (Heavy and Large)	Thursday 25/04/19	08:00 am	06:00 pm
Exhibitor Move In	Friday 26/04/19	08:00 am	06:00 pm
Exhibitor Move In	Saturday 27/04/19	08:00 am	06:00 pm
Show Hours	Sunday 28/04/19	05:00 pm	08:00 pm
Show Hours	Monday 29/04/19	10:00 am	05:00 pm
Show Hours	Tuesday 30/04/19	10:00 am	05:00 pm
Exhibitor Move Out	Tuesday 30/04/19	05:00 pm	10:00 pm
Exhibitor Move Out	Wednesday 01/05/19	08:00 am	02:00 pm

**Please refer to the CIM online move-in schedule for the most accurate move-in information.**

Installation of aisle carpeting will commence at 6:00PM (18:00) on Saturday. Exhibitors who are still assembling their booths must have made arrangements for removal of their empty crates from the aisles before this time.

**FAILURE TO COMPLY WILL RESULT IN ADDITIONAL FORK LIFT CHARGES**

**ALL EXHIBITORS WHO SHIP CRATED DISPLAY ITEMS MUST COMPLETE THEIR SET UP BY SATURDAY AT 6PM OR MAKE ARRANGEMENTS FOR THEIR CRATES TO BE EMPTIED SO GOODKEY CAN STORE. ALL AISLES MUST BE FREE OF CRATES IN ORDER TO LAY CARPET. FAILURE TO COMPLY WILL RESULT IN ADDITIONAL FORK LIFT CHARGES.**

We realize exhibiting in a convention can be complicated. If you need assistance or to order anything not covered in the Exhibitors Kit (Stages, Extra Tall Drape etc.), please do not hesitate to contact us at any of the following:

By email:

**calvin@goodkey.com** or **rodella@goodkey.com**

By telephone :

**780.426.2211** or **877.726.2211** Toll Free North America Only

By fax:

**780.426.5734** or **888.426.5734** Toll Free North America Only

Visit us at **www.goodkey.com** ***We look forward to serving you !***



Decorating | Graphic Design | Logistics | Customer Service

Head Office  
5506 - 48 St NW  
Edmonton, AB T6B 2Z1

Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | [goodkey.com](http://goodkey.com)

# HOW TO ORDER ONLINE

Event Name: CIM 2019 Convention & EXPO

Event Code: CIM4283019

Event Date: April 28 - 30, 2019

Go to [www.goodkey.com](http://www.goodkey.com)

- Click "**order online**" from the menu near the top of the page.
- Register your company if you have not done so at the Goodkey site before. \*Please note: Your Default User name will be your e-mail address, and the preselected password is "**blue**". You can then go into your account and change your password.
- Put in your "**show code**" (see above)
- You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on "**main**" on top of the page.
- Click on the sub category **products** or **services** of your choice.
- To add to your order, select the options beside the photo then "**Add item to cart**". Click "**Back to order online**" by the "**View my cart**" to return to the main order directory.
- Once you are completely satisfied with your order(s) click on "**confirm my cart**" at the bottom of the page.
- Click the terms and conditions box - please note instructional pop up and click "**OK**".
- Click "**pay online**" and complete the required fields.
- Click "**complete payment**" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

## DOCUMENTS

Visit the online documents section to download show related documents such as order forms, sample customs forms, product brochures, etc.

## MOST IMPORTANT!

All exhibitors must complete the Material Handling Agreement before the specified show date(s).

Not required for POV's  
(Personal vehicles or company owned vehicles)

## We're here for you

At Goodkey we know that exhibiting can be complicated, if it's your first show or if you're a seasoned pro. **We're here to help!** From walking you through a first time online order to just providing some piece of mind. If you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients. We understand the importance and value of good quality customer service and that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

National Service Centre

Open - Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel - 780.426.2211

Toll Free - 1.877.726.2211 (North America only)

Fax - 780.426.5734

Email - [info@goodkey.com](mailto:info@goodkey.com)



## METHOD OF PAYMENT

**IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Services please carefully complete and return this form with all your display requirements.**

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

☐ **Cash / Money Order**

☐ **Company Cheque** (REQUIRE A CREDIT CARD BACKUP)  
Please make cheque payable to: Goodkey Show Services Ltd.  
**Note: No cheques will be accepted after the order deadline date.**  
Address: Goodkey Show Services Ltd.  
5506 - 48 ST NW  
Edmonton, Alberta  
T6B 2Z1

☐ **Credit Card**  
For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

☐ MASTER CARD ☐ VISA ☐ PERSONAL ☐ COMPANY

\_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC: \_\_\_\_\_

Cardholders name: \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholders Billing Address

Street: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

\*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey.  
We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

☐ **Third Party Authorization**  
FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:  
We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

The items checked below are to be invoiced to the third party:

☐ ALL SERVICES  
☐ BOOTH CLEANING  
☐ I & D LABOUR  
☐ MATERIAL HANDLING / IN & OUT  
☐ RENTAL FURNITURE & CARPET  
☐ SIGNS  
☐ OCTANORM  
☐ OTHER (please specify) \_\_\_\_\_

Third Party Agent:

Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC: \_\_\_\_\_

☐ PERSONAL CREDIT CARD ☐ COMPANY CREDIT CARD

Cardholders name: \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholders Billing Address

Street: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_



## PAGE LIST

**IMPORTANT! Please check the boxes of page(s) with filled orders. Thank you!**

<input type="checkbox"/>	i	WELCOME / SHOW INFO
<input type="checkbox"/>	ii	ONLINE ORDERING
<input type="checkbox"/>	iii	METHOD OF PAYMENT
<input type="checkbox"/>	iv	PAGE LIST
<input type="checkbox"/>	1	CARPET
<input type="checkbox"/>	2	FURNITURE
<input type="checkbox"/>	3	OPTIMUM FURNITURE
<input type="checkbox"/>	4	DRAPE & TABLES
<input type="checkbox"/>	5	ACCESSORIES
<input type="checkbox"/>	6	DISPLAY ACCESSORIES
<input type="checkbox"/>	7	10 x 10 OCTANORM BOOTHS - Part 1
<input type="checkbox"/>	8	10 x 10 OCTANORM BOOTHS - Part 2
<input type="checkbox"/>	9	10 x 20 OCTANORM BOOTHS - Part 1
<input type="checkbox"/>	10	10 x 20 OCTANORM BOOTHS - Part 2
<input type="checkbox"/>	11	OCTANORM BOOTH ACCESSORIES
<input type="checkbox"/>	12	SIGNAGE & DIGITAL PRINTING
<input type="checkbox"/>	13	PRINT READY GRAPHIC GUIDELINES
<input type="checkbox"/>	14	INSTALLATION & DISMANTLE LABOUR
<input type="checkbox"/>	15	INSTALLATION & REMOVAL IN-BOOTH FORKLIFT
<input type="checkbox"/>	16	CART / DOLLY MATERIAL HANDLING SERVICE
<input type="checkbox"/>	17	POST SHOW STORAGE
<input type="checkbox"/>	18	MATERIAL HANDLING
<input type="checkbox"/>	19	ONSITE SHIPPING LABEL
<input type="checkbox"/>	20	ADVANCE WAREHOUSE SHIPPING LABEL
<input type="checkbox"/>	21	GROUND TRANSPORTATION QUOTE REQUEST
<input type="checkbox"/>	22	MATERIAL HANDLING AGREEMENT
<input type="checkbox"/>	23	CUSTOMS BROKERAGE
<input type="checkbox"/>	24	CUSTOMS BROKERAGE LIMITS OF LIABILITY
<input type="checkbox"/>	25	CANADA CUSTOMS INVOICE SAMPLE
<input type="checkbox"/>	26	CANADA CUSTOMS INVOICE

# CARPET

Name of Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>CARPET FOR STANDARD SIZE BOOTHS</b>				
10' x 10'		\$237.00	\$296.50	
10' x 20'		\$474.25	\$592.75	
10' x 30'		\$690.50	\$863.25	
<b>CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)</b>				
Other sizes laid @ \$2.83 per sq.ft		\$2.83/sq.ft	\$3.54/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

## CLASSIC CARPET COLOR CHOICE Please check one ☒



## ADDITIONAL ITEMS

Carpet Underlay		\$1.75/sq.ft	\$2.19/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Double Underlay		\$3.61/sq.ft	\$4.51/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Poly (Visqueen)		\$1.91/sq.ft	\$2.39/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

**IMPORTANT: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.**

**If you will need under carpet wire cuts, or any other cuts, please fill out the cost below.**

## UNDER CARPET WIRING CUT (does not include install)

Booth Size: _____ ft x _____ ft = _____ sq/ft	\$1.55/sq.ft	
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## SPECIAL INSTRUCTIONS



designer carpet line by

**GOODKEY**  
SHOW SERVICES LTD.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

DESCRIPTION & QTY	REGULAR PRICE	TOTAL
<b>DESIGNER CARPET</b>		
100 - 700 sq.ft	\$4.75/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		
700 - 1200 sq.ft	\$2.35/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		

## DESIGNER CARPET COLOR CHOICE Please check one ☒

SNOW WHITE <input type="checkbox"/>			GRAPE PURPLE PMS 525 <input type="checkbox"/>
ALPINE GREEN <input type="checkbox"/>			APPLE GREEN PMS 368 <input type="checkbox"/>
OCEAN BLUE <input type="checkbox"/>			SPICY PINK PMS 226 <input type="checkbox"/>
LEMON YELLOW <input type="checkbox"/>			TANGERINE ORANGE PMS 1375 <input type="checkbox"/>
SILKY BEIGE <input type="checkbox"/>			CHOCOLATE PMS 469 <input type="checkbox"/>
















**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

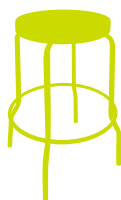
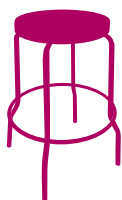
SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
9.975% Q.S.T		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

# FURNITURE

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>TABLES</b>					<b>SEATING</b>				
 Chrome Cruiser Table 30" dia - 40" tall		\$151.75	\$189.50		 Folding Chair Green Plastic		\$24.00	\$30.00	
 Cruiser Table 30" dia - 40" tall		\$141.00	\$144.50		 Leather Side Chair Black Leather Seat		\$84.00	\$105.25	
 Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$57.75	\$72.25		 Stool with Backrest Black Fabric		\$151.75	\$189.50	
 Pedestal Table 30" dia - 29" tall		\$94.00	\$117.50		 Mini Bar Stool Black Faux Leather 25" tall		\$77.50	\$97.00	
 Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$50.25	\$62.75		 Bar Stool Black Faux Leather 30" tall		\$107.00	\$134.00	
 Wood Top Square Table Cruiser 40" tall		\$94.00	\$117.50		<b>DESCRIPTION</b>				
 Wood Top Square Table Pedestal 29" tall		\$94.00	\$117.50		<b>FURNITURE COMBOS</b>				
 Wood Top Round Table Cruiser 40" tall		\$94.00	\$117.50		 Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)		\$249.00		
 Wood Top Round Table Pedestal 29" tall		\$94.00	\$117.50		 Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)		\$355.00		
 Coffee Table 30" dia - 18" tall		\$82.00	\$102.50						



**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

FOR OFFICE USE ONLY

☐ 25% LATE ORDER SURCHARGE

☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

9.975% Q.S.T

5% G.S.T.

TOTAL AMOUNT DUE













GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

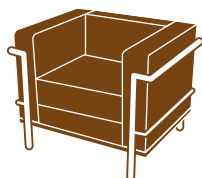
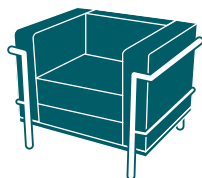
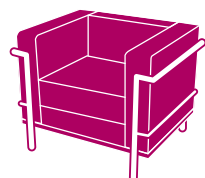
To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.



# OPTIMUM FURNITURE

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>SEATING</b>					<b>TABLES</b>				
	Corbusier Chair Black Leather		\$377.50	\$472.00		Wood Top Chrome End Table 18" x 18"		\$144.00	\$180.00
	Corbusier Chair White Leather		\$377.50	\$472.00					
	Corbusier Loveseat Black Leather		\$587.75	\$734.75		Wood Top Chrome Coffee Table 24" x 48"		\$150.00	\$187.50
	Corbusier Loveseat White Leather		\$587.75	\$734.75					
	Corbusier Sofa Black Leather		\$670.50	\$838.00		Wood Top Chrome Coffee Table 36" x 36"		\$150.00	\$187.50
	Corbusier Sofa White Leather		\$670.50	\$838.00					
	Mini Chrome Flop Back White Leather Seat 33" tall		\$106.00	\$132.50	<b>OPTIMUM FURNITURE COMBOS</b>				
	Chrome Flop Back Black Leather Seat 45" tall		\$202.00	\$252.50		Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)		\$498.00	
	Chrome Flop Back White Leather Seat 45" tall		\$202.00	\$252.50		Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)		\$498.00	
	JLO Bar Stool Black Leather Seat 36" tall		\$93.75	\$117.25		Boardroom Combo Includes: - 1 Wooden Table (85"[L] x 42"[W] x 30"[H]) - 6 leather side chairs		\$846.50	
	JLO Bar Stool White Leather Seat 36" tall		\$93.75	\$117.25					



<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>		
<b>SUBTOTAL</b>		
<small>FOR OFFICE USE ONLY</small>		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
<b>9.975% Q.S.T</b>		
<b>5% G.S.T.</b>		
<b>TOTAL AMOUNT DUE</b>		
<b>GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620</b>		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

## DRAPE & TABLES

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION & QTY	EARLY BIRD	REGULAR PRICE	TOTAL	
<b>TABLES</b>					<b>DRAPE PARTITIONING</b>				
4'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$132.50	\$165.75		3' High Drape- per linear foot	\$4.95/LF	\$6.20/LF		
6'x2'x29"[h] <i>Decorated Table (3 side drape)</i>		\$132.50	\$120.00		Size: _____ ft x _____ ft= _____				
6'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$186.50	\$233.00		8' High Drape- per linear foot	\$7.50/LF	\$9.40/LF		
8'x2'x29"[h] <i>Decorated Table (3 side drape)</i>		\$132.50	\$120.00		Size: _____ ft x _____ ft= _____				
8'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$186.50	\$233.50		<b>DRAPE COLOR CHOICE</b> <i>Please check one</i> <input checked="" type="checkbox"/>				
<b>COUNTERS</b>					<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%; text-align: center;"><input type="checkbox"/> WHITE</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> BLUE</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> GREY</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> BLACK</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> RED</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> NAVY</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> TEAL</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> GOLD</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> FOREST GREEN</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> BURGUNDY</div> </div>				
4'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$190.00	\$237.50		<b>DESCRIPTION</b>   <b>QTY</b>   <b>EARLY BIRD</b>   <b>REGULAR PRICE</b>   <b>TOTAL</b>				
6'x2'x40"[h] <i>Decorated Table (3 side drape)</i>		\$190.00	\$237.50		<b>HARDWARE ACCESSORIES</b> <i>(Installation not included)</i>				
6'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$269.50	\$336.75		Labour to install			\$26.50	
8'x2'x40"[h] <i>Decorated Table (3 side drape)</i>		\$190.00	\$237.50		Baseplate		\$17.50	\$21.75	
8'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$269.50	\$336.75		4' - 7' Slider		\$17.50	\$21.75	
<b>SKIRT COLOR CHOICE</b> <i>Please check one</i> <input checked="" type="checkbox"/>					6' - 10' Slider		\$17.50	\$21.75	
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%; text-align: center;"><input type="checkbox"/> WHITE</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> BLUE</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> GREY</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> BLACK</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> RED</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> NAVY</div> <div style="width: 33%; text-align: center;"><input type="checkbox"/> TEAL</div> </div>					7' - 12' Slider		\$17.50	\$21.75	
<b>UNDECORATED TABLES</b>					4' solid		\$17.50	\$21.75	
4'x2'x29"[h]		\$72.00	\$90.25		3' high upright <i>(Baseplate not included)</i>		\$17.50	\$21.75	
6'x2'x29"[h]		\$72.00	\$90.25		8' high upright <i>(Baseplate not included)</i>		\$17.50	\$21.75	
8'x2'x29"[h]		\$72.00	\$90.25		12' high upright <i>(Baseplate not included)</i>		\$17.50	\$21.75	

**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

**SUBTOTAL**

FOR OFFICE USE ONLY  
☐ 25% LATE ORDER SURCHARGE  
☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

**9.975% Q.S.T**

**5% G.S.T.**

**TOTAL AMOUNT DUE**

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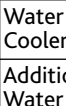
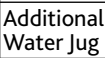


















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## ACCESSORIES








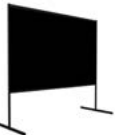













Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>LITERATURE DISPLAYS</b>					<b>MISCELLANEOUS</b>				
 Chrome Literature Rack 8 wire slots Fits 8.5" x 11"		\$147.50	\$184.25		 Draw Barrel		\$84.00	\$105.25	
 Single Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$38.25	\$47.75		 Mini Fridge		\$228.50	\$285.50	
 3 to 4 Tier Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$66.50	\$83.25		 Water Cooler Includes 1 jug of water + 250 cups	 Water Cooler	\$190.00	\$237.50	
						 Additional Water Jug	\$29.50	\$36.75	
					 Desk		\$347.50	\$434.50	
<b>BUSINESS CARD HOLDERS</b>					 Coat Tree		\$147.50	\$184.25	
 Single Business Card Fits standard card Clear Acrylic		\$15.25	\$19.00		 Bag Holder		\$94.00	\$117.50	
 4 Tier Business Card Fits standard card Clear Acrylic		\$26.25	\$32.75		 Garment Rack Chrome on casters		\$61.25	\$76.50	
 4 Double Tier Business Card Fits standard card Clear Acrylic		\$65.50	\$82.00		 Chrome Sign Holder Holds 22" x 28"		\$68.75	\$86.00	
<b>LIVE PLANTS</b>					 Easel Free Standing		\$26.25	\$32.75	
 3' Potted Plant Live Tropical		\$91.75	\$114.75		 Eco-Friendly Garbage Pail		\$38.25	\$47.75	
 4' Potted Plant Live Tropical		\$114.50	\$143.25		<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>				
 5' Potted Plant Live Tropical		\$144.25	\$180.25		<b>SUBTOTAL</b>				
 Small Floral Arrangement		PRICE TBA	PRICE TBA		<small>FOR OFFICE USE ONLY</small> <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL				
 Medium Floral Arrangement		PRICE TBA	PRICE TBA		<b>9.975% Q.S.T</b>				
 Large Floral Arrangement		PRICE TBA	PRICE TBA		<b>5% G.S.T.</b>				
					<b>TOTAL AMOUNT DUE</b>				
					GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620				

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

## DISPLAY ACCESSORIES


Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>OCTANORM COUNTERS AND RISERS</b>					<b>OCTANORM DISPLAY SYSTEMS</b>				
 Counter Doors & storage shelf 20"[d]x40"[w]x40"[h]		\$196.25	\$245.25		 Shelf Gondola White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]		\$404.25	\$505.25	
<b>COUNTER WITH FULL COLOR GRAPHIC</b> ~Be noticed!  20"[d]x40"[w]x40"[h]		<b>\$280.00</b>	<b>\$350.00</b>		 Slat Wall Gondola Brackets not included 20" x 38" x 98"[h]		\$404.25	\$505.25	
Display a company logo or branding • Full color digital printing • Image size: 962mm[w] x 912mm[h] Send logo in .eps format along with directions to <a href="mailto:signsondemand@goodkey.com">signsondemand@goodkey.com</a> an email will be sent confirming receipt of logo and proof of signage					 2" Slat Wall Hook		\$1.00	\$1.25	
 Show Case Two shelves 20"[d]x38"[w]x49"[h]		\$285.00	\$356.50		<b>POSTER DISPLAY SYSTEMS</b>				
 Jewelry Case One shelf with lights 20"[d]x38"[w]x49"[h]		\$252.50	\$315.50		 Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive		\$108.25	\$135.25	
 Computer Counter 29"[d]x40"[w]x40"[h]		\$231.75	\$289.75		 Hook Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h] Image size: 962mm[w] x 912mm[h]		\$324.50	\$405.50		 Loop Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Product Risers 3 white shelves 20"x20" 15", 33", 38" tall		\$233.75	\$292.25		<b>GOODKEY APPROVED TAPE (DOES NOT DAMAGE HARDWARE)</b>				
 Single Show Case 20"[d]x20"[w]x40"[h]		\$121.25	\$151.50		 Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces		\$4.00 per pad	\$5.00 per pad	
 Ballot Box with Slot in Top 20"[d]x20"[w]x40"[h]		\$121.25	\$151.50		 Removable Double-sided Foam Tape Roll 30ft roll x 1" wide		\$50.00 per roll	\$62.50 per roll	
					<div>     </div>				
					<b>**PRICES INCLUDE DELIVERY AND INSTALL</b>				
					<b>SUBTOTAL</b>				
					FOR OFFICE USE ONLY				
					<input type="checkbox"/> 25% LATE ORDER SURCHARGE				
					<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL				
					<b>9.975% Q.S.T</b>				
					<b>5% G.S.T.</b>				
					<b>TOTAL AMOUNT DUE</b>				
					GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620				

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

# 10 x 10 OCTANORM BOOTHS - Part 1

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p><b>Style 1 - 10' x 10'</b> • 1 Header Sign (2942mm [w]x 302mm[h])</p>		\$1,252.00	\$1,565.00	
<p><b>Style 1 - 10' x 10' - With Graphic Upgrade Package</b> *See render for panels in package</p>		\$2,850.75	\$3,563.50	
<p><b>1. Carpet Color Choice</b> <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p><b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p>				
<p><b>3. Header Sign Choice</b> *All Headers / Fascia signs are white unless upgraded to a full color graphic <input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p><b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b> <input type="checkbox"/> Full color header upgrade . See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics</p>				

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p><b>Style 2 - 10' x 10'</b> • 1 Header Sign (1952mm [w]x 302mm[h]) • Storage Area 3' x 9.6' w/ lockable door • Lockable counter 3.3' high</p>		\$1,761.00	\$2,201.50	
<p><b>Style 2 - 10' x 10' - With Graphic Upgrade Package</b> *See render for panels in package</p>		\$2,807.00	\$3,508.75	
<p><b>1. Carpet Color Choice</b> <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p><b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p>				
<p><b>3. Header Sign Choice</b> *All Headers / Fascia signs are white unless upgraded to a full color graphic <input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p><b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b> <input type="checkbox"/> Full color header upgrade . See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics</p>				

## PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.  
You will be charged \$60/panel for cleaning or repair.

**Many other custom designs are available!**  
**For more information**  
**CALL 1.877.726.2211**

**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

FOR OFFICE USE ONLY  
☐ 25% LATE ORDER SURCHARGE  
☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

9.975% Q.S.T

5% G.S.T.

TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620


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## 10 x 10 OCTANORM BOOTHS - Part 2

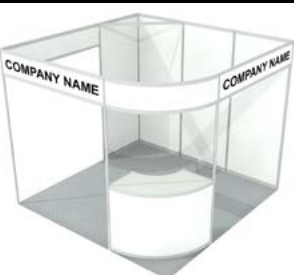
Name of Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p><b>Style 3 - 10' x 10'</b></p> <ul style="list-style-type: none"> <li>1 Curved Header Sign (1500mm [w] x 450mm [h])</li> <li>Corner storage area 3' x 3'</li> <li>Lockable counter 3.3' high</li> </ul>		\$1,857.00	\$2,321.25	
<p><b>Style 3 - 10' x 10' - With Graphic Upgrade Package</b></p> <p><i>*See render for panels in package</i></p>		\$3,192.00	\$3,990.00	
<p><b>1. Carpet Color Choice</b> <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p><b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black</p>				
<p><b>3. Header Sign Choice</b> <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p><b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b></p> <p><input type="checkbox"/> Full color header upgrade. See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics</p>				

Style 3 **GRAPHIC UPGRADE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p><b>Style 4 - 10' x 10'</b></p> <ul style="list-style-type: none"> <li>2 Header Signs (1952mm [w] x 302mm [h])</li> <li>Curved counter 3.3' high</li> </ul>		\$1,591.25	\$1,989.25	
<p><b>Style 4 - 10' x 10' - With Graphic Upgrade Package</b></p> <p><i>*See render for panels in package</i></p>		\$2,992.00	\$3,740.00	
<p><b>1. Carpet Color Choice</b> <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p><b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black</p>				
<p><b>3. Header Sign Choice</b> <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p><b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b></p> <p><input type="checkbox"/> Full color header upgrade. See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics</p>				

Style 4 **GRAPHIC UPGRADE**

### PANEL & HARDWARE DISCLAIMER

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**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

FOR OFFICE USE ONLY  
☐ 25% LATE ORDER SURCHARGE  
☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

9.975% Q.S.T

5% G.S.T.

TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620


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## 10 x 20 OCTANORM BOOTHS - Part 1

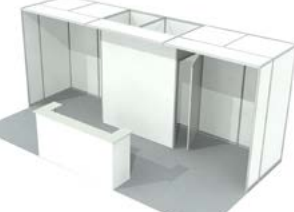
Name of Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <b>Style 5 - 10' x 20'</b> • 2 Header Signs (2942mm [w] x 302mm [h])		\$2,283.50	\$2,284.25	
<b>Style 5 - 10' x 20' - With Graphic Upgrade Package</b> <i>*See render for panels in package</i>		\$4,524.00	\$5,655.00	
<b>1. Carpet Color Choice</b> <input checked="" type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black				
<b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall				
<b>3. Header Sign Choice</b> <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i> <input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)				
<b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b> <input type="checkbox"/> Full color header upgrade . See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics				

Style 5 **GRAPHIC UPGRADE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <b>Style 6 - 10' x 20'</b> • Storage area 3' x 6' w/ lockable door • Custom reception counter		\$3,182.75	\$3,978.25	
<b>Style 6 - 10' x 20' - With Graphic Upgrade Package</b> <i>*See render for panels in package</i>		\$6,861.00	\$8,576.25	
<b>1. Carpet Color Choice</b> <input checked="" type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black				
<b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall				
<b>3. Header Sign Choice</b> <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i> <input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)				
<b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b> <input type="checkbox"/> Full color header upgrade . See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics				

Style 6 **GRAPHIC UPGRADE**

### PANEL & HARDWARE DISCLAIMER

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You will be charged \$60/panel for cleaning or repair.

**Many other custom designs are available!**  
For more information  
**CALL 1.877.726.2211**

**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

FOR OFFICE USE ONLY  
☐ 25% LATE ORDER SURCHARGE  
☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

9.975% Q.S.T

5% G.S.T.

TOTAL AMOUNT DUE


GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

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## 10 x 20 OCTANORM BOOTHS - Part 2

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p><b>Style 7 - 10' x 20'</b></p> <ul style="list-style-type: none"> <li>1 Curved Header Sign (1500mm [w] x 450mm [h])</li> <li>Storage area 3' x 9.6' w/ lockable door</li> <li>Curved counter 3.3' high</li> </ul>		\$3,024.00	\$3,780.00	
<p><b>Style 7 - 10' x 20' - With Graphic Upgrade Package</b></p> <p><i>*See render for panels in package</i></p>		\$5,956.00	\$7,445.00	
<p><b>1. Carpet Color Choice</b> <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p><b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$200.00</p>				
<p><b>3. Header Sign Choice</b> <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p><b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b></p> <p><input type="checkbox"/> Full color header upgrade . See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics</p>				

Style 7 **GRAPHIC UPGRADE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p><b>Style 8 - 10' x 20'</b></p> <ul style="list-style-type: none"> <li>3 Header Signs 1@ (2942mm [w] x 302mm [h]) + 2@ (1952mm [w] x 302mm [h])</li> <li>Storage area 3' x 9.6' w/ lockable door</li> <li>Curved counter 3.3' high</li> </ul>		\$2,812.00	\$3,514.75	
<p><b>Style 8 - 10' x 20' - With Graphic Upgrade Package</b></p> <p><i>*See render for panels in package</i></p>		\$5,158.00	\$6,447.50	
<p><b>1. Carpet Color Choice</b> <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p><b>2. Panel Color Choice</b> Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$200.00</p>				
<p><b>3. Header Sign Choice</b> <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p><b>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</b></p> <p><input type="checkbox"/> Full color header upgrade . See <b>SIGNAGE &amp; DIGITAL PRINTING FORM</b> to order graphics</p>				

Style 8 **GRAPHIC UPGRADE**

### PANEL & HARDWARE DISCLAIMER

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**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

FOR OFFICE USE ONLY

☐ 25% LATE ORDER SURCHARGE

☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

9.975% Q.S.T

5% G.S.T.

TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

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## OCTANORM BOOTH ACCESSORIES


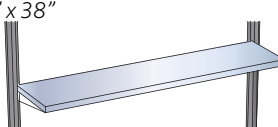

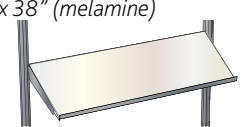
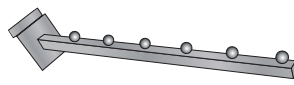


Name of Company:

Contact Name & Email:

Booth Number:

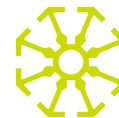
*\*The items on this page are only available when an Octanorm exhibit booth is also rented from Goodkey Show Services LTD.*

*\*All accessories are subject to availability.*

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
<b>OCTANORM DISPLAY SYSTEMS</b>					<b>OCTANORM ACCESSORIES</b>				
<b>Full Height Slat Wall Panel</b> <i>1m x 2.5m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall 		\$175.00	\$218.75		<b>Glass Shelf</b> <i>9" x 38"</i> 		\$30.50	\$38.25	
<b>Half Slat Wall Panel</b> <i>1m x 1.25m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall  <input type="checkbox"/> Top Slat Wall <input type="checkbox"/> Bottom Slat Wall		\$105.00	\$131.25		<b>Angled Literature Shelf</b> <i>12" x 38" (melamine)</i> 		\$47.00	\$58.75	
					<b>Waterfall Rack</b> <i>*must be used with slat wall</i> 		\$30.50	\$38.25	
					<b>Gooseneck Light</b> <i>*does not include power</i> 		\$64.50	\$80.50	
					<b>2" Slat Wall Hook</b> 		\$1.00	\$1.25	

**IMPORTANT** Please include a diagram of the ordered booth indicating placement of all ordered accessories.

**Many other custom designs are available!**  
**For more information**  
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**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

FOR OFFICE USE ONLY

☐ 25% LATE ORDER SURCHARGE

☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

9.975% Q.S.T

5% G.S.T.













TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

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## SIGNAGE & DIGITAL PRINTING

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM BOOTH / COUNTER GRAPHIC UPGRADES					
	Full Color Header Upgrade 2942mm (w) x 302mm (h) <i>(Octanorm booth rental required)</i>		\$95.00	\$118.75	
	Full Color Backwall Panel Upgrade 965mm (w) x 2392mm (h) <i>(Octanorm booth rental required)</i>		\$300.00	\$375.00	
	Full Color Counter Upgrade 962mm (w) x 912mm (h) <i>(Counter rental required)</i>		\$90.00	\$112.50	
	Freestanding Flush Backwall 2930mm (w) x 2480mm (h) <i>(Wall rental included)</i>		\$1,260.00	\$1,575.00	
FABRIC SIGNAGE					
	Curved Fabric Backwall - Double Sided 10' (w) x 8' (h) [Graphic 2410mm x 2220mm] (comes with frame, print, and canvas bag)		\$800.00	\$1,000.00	
   	Hanging Fabric Halo - Many Custom Designs available 10' (w) x 3' (h) generic size <i>(Does not include hanging fee, allow 3 weeks min. for order)</i>		Call for quote		
STAND ALONE SIGNAGE					
	Medium Retractable Pop Up Banner 850mm (w) x 2000mm (h) visible (comes with hardware, print, and canvas bag)		\$150.00	\$187.50	
	Large Retractable Pop Up Banner 1000mm (w) x 2000mm (h) visible (comes with hardware, print, and canvas bag)		\$230.00	\$287.50	
	Vinyl Banner 119" (w) x 36" (h) (Cost includes banner, installation hardware and labour to install)		\$350.00	\$437.50	
	Sintra Sign 96" (w) x 24" (h) hanging off backwall with S hooks (Cost includes sign, installation hardware and labour to install)		\$240.00	\$300.00	
If artwork is not supplied as print ready, a minimum of \$50 will be charged to modify art files			\$50.00		

**\*\*PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL	
FOR OFFICE USE ONLY	
<input type="checkbox"/> 25% LATE ORDER SURCHARGE	
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL	
9.975% Q.S.T	
5% G.S.T.	
TOTAL AMOUNT DUE	
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620	

**Contact us for a consultation about custom sizes, items, and printing options.**  
Subject availability of supplies and time-lines.

**ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE**

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

## PRINT READY GRAPHIC GUIDELINES

### INLINE EXAMPLE



**DESIGN** without bleeds or marks    **SCALE** artwork to full size

**EMBED** all links  
**RESOLUTION** for images:  
min 100dpi  
**TEXT** must be at least  
5mm away from edge  
**CONVERT** all text to outlines



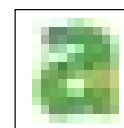
\*Inline panel example



To check if a file is **vectored**, zoom in as much as you can to the art. Match what it looks like below.



Vector art  
Ex. ai, eps, pdf



Raster art  
Ex. jpg, tiff, png

### FLUSH EXAMPLE



**REPRESENTS** panel break and will not print  
**DO NOT INCLUDE LINES**

**AVOID** text going through  
the panel break



**SEND** as one file with 0.25" bleed,  
full size or 10% scale  
we will split the panels for production

\*FLUSH graphic example

**LABEL** files appropriately when saving (showname\_companyname\_panel) - ex. *CIM18\_SuperMiners\_backwall1*

**LEGEND** include a layout legend if there are multiple panels

**COLOR** space has to be CMYK

**FONTS** if live, should be sent with the art

**FILE** types for print ready art: high res .pdf | 150dpi + .jpg | .eps

**SEND** files by email | [wettransfer.com](http://wettransfer.com) | [dropbox.com](http://dropbox.com)

**Send all artwork files to**  
**[signsondemand@goodkey.com](mailto:signsondemand@goodkey.com)**

# INSTALLATION & DISMANTLE LABOUR

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

## INSTALLATION & DISMANTLE RATES

<b>Regular Time (RT):</b>	8:00 am - 4:00 pm Monday to Friday	\$110.00/hr.
<b>Overtime (OT):</b>	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$165.00/hr.
<b>Double Time (DT):</b>	All other hours including Sundays and statutory holidays	\$220.00/hr.

## INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$110.00/hr. (RT)	\$
Labourers	Hours	\$165.00/hr. (OT)	\$
Labourers	Hours	\$220.00/hr. (DT)	\$

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

## DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$110.00/hr. (RT)	\$
Labourers	Hours	\$165.00/hr. (OT)	\$
Labourers	Hours	\$220.00/hr. (DT)	\$

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_


Client Supervised? ☐ YES ☐ NO If yes, Supervisors name: \_\_\_\_\_

Supervised by Goodkey Show Services Ltd.? ☐ YES ☐ NO If yes, add 25% to total estimated charges

The exhibit consists of \_\_\_\_\_ shipping cases or crates (Please do not include cartons/boxes of literature or products)

DESCRIPTION	QTY	PRE-ORDER	LATE	TOTAL
 Ladder Rental		\$26.50 /per day	\$33.00 /per day	
 12' Ladder Rental		\$42.50 /per day	\$53.00 /per day	

## SPECIAL INSTRUCTIONS

	TOTAL ESTIMATED CHARGE		
	25% SUPERVISION FEE		
	SUBTOTAL		
	FOR OFFICE USE ONLY <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
	9.975% Q.S.T		
	5% G.S.T.		
	TOTAL AMOUNT DUE		
	GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.


## INSTALLATION & REMOVAL IN-BOOTH FORKLIFT

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

### INSTALLATION & DISMANTLE RATES


<b>Regular Time (RT):</b>	8:00 am - 4:00 pm Monday to Friday	\$230.00/hr.
<b>Overtime (OT):</b>	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$344.00/hr.
<b>Double Time (DT):</b>	All other hours including Sundays and statutory holidays	\$458.00/hr.

### INSTALLATION: (estimated requirements) MINIMUM OF 1.5 HOURS

	Hours	\$230.00/hr. (RT)	\$
	Hours	\$344.00/hr. (OT)	\$
	Hours	\$458.00/hr. (DT)	\$

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

### REMOVAL: (estimated requirements) MINIMUM OF 1.5 HOURS

	Hours	\$230.00/hr. (RT)	\$
	Hours	\$344.00/hr. (OT)	\$
	Hours	\$458.00/hr. (DT)	\$

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_



### SPECIAL INSTRUCTIONS

TOTAL ESTIMATED CHARGE	
SUBTOTAL	
FOR OFFICE USE ONLY	
<input type="checkbox"/> 25% LATE ORDER SURCHARGE	
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL	
9.975% Q.S.T	
5% G.S.T.	
TOTAL AMOUNT DUE	
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

## CART / DOLLY MATERIAL HANDLING SERVICE

Name of Company:

Contact Name & Email:

Booth Number:

**This form is for Privately Owned Vehicles \* ONLY**

This service is available during the move in & move out of the show.

The price listed is per cartload (one way) from the loading dock to your booth or vice-versa.

Each load must consist of 8 pieces or less and must safely fit on the provided cart or dolly, the maximum weight of each load is 300 lbs. Service includes delivery labour if required.

This form does not include any storage of materials.

If labour of cart service is done by exhibitor (and not a Goodkey representative), any damages incurred to property of Goodkey or the facility will be the responsibility of the exhibitor.

### CART / DOLLY SERVICE:

Trips Required: \_\_\_\_\_ x Dollies Required: \_\_\_\_\_ x \$74.00 \$ \_\_\_\_\_

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

Date Required: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish: \_\_\_\_\_

Please refer to the move in / move out schedule for the show to determine your requirements.



\* A Privately Owned Vehicle is considered a car, small van, half tonne pickup, SUV or company owned truck with a trailer no greater than 12' in length. If you arrive with a truck or van filled with exhibit material, you will not qualify for this service and will be re-directed to the Marshalling yard.

SUBTOTAL

FOR OFFICE USE ONLY

☐ 25% LATE ORDER SURCHARGE

☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

9.975% Q.S.T

5% G.S.T.

TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.





Head Office  
5506 - 48 St NW  
Edmonton, AB T6B 2Z1

Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:

**April 5, 2019**

Show Name:

**CIM 2019 Convention & EXPO**

Show Date:

**April 28 - 30, 2019**

## POST SHOW STORAGE

Name of Company:

Contact Name & Email:

Booth Number:

### FREIGHT INFORMATION

CARRIER NAME: \_\_\_\_\_ # OF PIECES \_\_\_\_\_

TOTAL WEIGHT	COST	CONDITIONS
<input type="checkbox"/> 001 - 600 lbs	\$236.00	<ul style="list-style-type: none"> <li>EXHIBITORS NEED TO FILL OUT THE FORM</li> <li>EXHIBITORS MUST MAKE ARRANGEMENTS TO OWN CARRIER</li> <li>THE ABOVE FEE MUST BE PAID BEFORE RELEASE OF FREIGHT</li> </ul>
<input type="checkbox"/> 600 - 1200 lbs	\$476.00	
<input type="checkbox"/> 1201 + lbs	\$690.00	

Signature \_\_\_\_\_ Date \_\_\_\_\_

### NOTES



SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
9.975% Q.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.



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Order Deadline:  
**April 5, 2019**

Show Name:  
**CIM 2019 Convention & EXPO**

Show Date:  
**April 28 - 30, 2019**

## MATERIAL HANDLING

Name of Company:	Contact Name & Email:	Booth Number:
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ON-SITE MATERIAL HANDLING <i>Date: Thursday, April 25 from 4 pm - 8 pm ONLY Friday, April 26 from 7am - 6pm Saturday, April 27 from 4pm - 8pm</i>	ADVANCED MATERIAL HANDLING REGULAR PACKAGES (WEIGH MORE THAN 200LBS) <i>Starting: Monday, April 1 from 8:30am - 3:30 pm Deadline: Thursday, April 18, 2019</i>	ADVANCED MATERIAL HANDLING SMALL PACKAGES (WEIGH LESS THAN 200LBS) <i>Starting: Monday, April 1 from 8:30am - 3:30 pm Deadline: Thursday, April 18, 2019</i>
<ul style="list-style-type: none"> <li>Please note: No shipments from exhibitors will be accepted prior to Thursday, April 26, 2017</li> <li>RECEIVE &amp; STORE SHIPMENT UP TO 1 DAY PRIOR TO SHOW OPENING</li> <li>DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH</li> <li>REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA</li> <li>RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING</li> <li>RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER</li> </ul>	<ul style="list-style-type: none"> <li>RECEIVE &amp; STORE SHIPMENT UP TO 30 DAYS IN ADVANCED WAREHOUSE</li> <li>DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE</li> <li>FIRST PRIORITY UNLOADING STATUS</li> <li>REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA</li> <li>RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING</li> <li>RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER</li> </ul>	<ul style="list-style-type: none"> <li>RECEIVE &amp; STORE SHIPMENT UP TO 30 DAYS IN ADVANCED WAREHOUSE</li> <li>DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE</li> <li>FIRST PRIORITY UNLOADING STATUS</li> <li>REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA</li> <li>RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING</li> <li>RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER</li> </ul>
\$82.00 per hundred pounds (lbs.) (\$164.00 minimum charge)	\$92.00 per hundred pounds (lbs.) (\$184.00 minimum charge)	\$154.00 per hundred pounds (lbs.) (\$154.00 minimum charge)
Weight _____ @ \$0.82/cwt	Weight _____ @ \$0.92/cwt	Weight _____ @ \$1.54/cwt
Carrier Name: _____ # of pcs. _____	Carrier Name: _____ # of pcs. _____	Carrier Name: _____ # of pcs. _____
Bill of Lading # _____	Bill of Lading # _____	Bill of Lading # _____

To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 35% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.

GST REGISTRATION#: 121717813 RT  
PST REGISTRATION#: PST-1013-7620

SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
9.975% Q.S.T		
5% G.S.T		
TOTAL AMOUNT DUE		

CONDITIONS	CONDITIONS
<ul style="list-style-type: none"> <li>ALL ORDERS MUST BE PREPAID</li> <li>ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECTED TO A 25% LATE FEE</li> <li>PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 8:00 AM - 4:00 PM</li> </ul>	<ul style="list-style-type: none"> <li>ALL ORDERS MUST BE PREPAID</li> <li>ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECTED TO A 25% LATE FEE</li> <li>PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 8:30 AM - 3:30 PM, MONDAY - FRIDAY</li> <li>LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE</li> </ul>
<p>*RESHIPPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading. Material not removed from exhibit area by specified time will be shipped collected by first available carrier.</p>	<p>*RESHIPPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading. Material not removed from exhibit area by specified time will be shipped collected by first available carrier.</p>

ONSITE LABELING	ADVANCED WAREHOUSE LABELING
<b>CIM 2019 Convention &amp; EXPO</b> <b>NAME OF COMPANY - BOOTH #</b> <b>c/o GOODKEY SHOW SERVICES LTD.</b> <b>Palais des Congrès de Montréal</b> <b>163, Saint-Antoine West</b> <b>Montreal, Quebec H2Z 1X8</b>	<b>CIM 2019 Convention &amp; EXPO</b> <b>NAME OF EXHIBITING COMPANY - BOOTH #</b> <b>c/o GOODKEY SHOW SERVICES LTD.</b> <b>YRC REIMER</b> <b>1725 CHEMIN ST. FRANCOIS</b> <b>Dorval, PQ H9P 2S1</b>

### LIMITS AND LIABILITIES

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike, labour storage, or any other cause unavoidable or beyond their control. Shipments should be insured by the exhibitor for coverage when out of the care, custody, and control of Goodkey Show Services Ltd. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper. All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. will receive goods only if this form is returned signed and freight is PREPAID.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## ONSITE SHIPPING LABEL



### LOGISTICS

FROM:

EXHIBITION FREIGHT

**DIRECT TO  
SHOW SITE**

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: Palais des Congrès de Montréal  
163, Saint-Antoine West  
Montreal, Quebec H2Z 1X8

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

Tel: 1-877-726-2211



### LOGISTICS

FROM:

EXHIBITION FREIGHT

**DIRECT TO  
SHOW SITE**

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: Palais des Congrès de Montréal  
163, Saint-Antoine West  
Montreal, Quebec H2Z 1X8

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

Tel: 1-877-726-2211

# ADVANCE WAREHOUSE SHIPPING LABEL



## LOGISTICS

FROM:

EXHIBITION FREIGHT

ADVANCE  
LOCATION

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: YRC REIMER  
1725 CHEMIN ST. FRANCOIS  
Dorval, PQ H9P 2S1

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-877-726-2211



## LOGISTICS

FROM:

EXHIBITION FREIGHT

ADVANCE  
LOCATION

EVENT NAME: \_\_\_\_\_

EXHIBITING COMPANY: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

SHIP TO: YRC REIMER  
1725 CHEMIN ST. FRANCOIS  
Dorval, PQ H9P 2S1

CARRIER: \_\_\_\_\_ No. OF PIECES: \_\_\_\_\_ OF \_\_\_\_\_

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-877-726-2211



Head Office  
5506 - 48 St NW  
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Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:  
**April 5, 2019**

Show Name:  
**CIM 2019 Convention & EXPO**

Show Date:  
**April 28 - 30, 2019**

## GROUND TRANSPORTATION QUOTE REQUEST

### SHIPPER INFORMATION

Name of Company:		Contact:		Email:	
Address:		Telephone no.		Pick-up Date:	Pick-up Hours:
City, Province, State:		Postal Code:	Fax no.	Pick-up Location (Loading dock, office, etc...)	

Customs Papers Attached: ☐ Yes ☐ No If yes, Broker name: \_\_\_\_\_ Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

I will be shipping to the Advance Warehouse: ☐ Yes ☐ No

### DESTINATION

**CIM 2019 Convention & EXPO**  
**NAME OF EXHIBITING COMPANY - BOOTH #**  
**c/o GOODKEY SHOW SERVICES LTD.**  
**YRC REIMER**  
**1725 CHEMIN ST. FRANCOIS, Dorval, PQ H9P 2S1**

Company Name:	Delivery Date:
On-Site Contact:	Delivery Time:
Booth Number:	

**SERVICE** Competitive ground transportation pricing, priority move-in/out at show site ☐ ONE WAY ☐ ROUND TRIP

### ITEM DESCRIPTION

### SERVICE WILL BE CHARGED ON ACTUAL WEIGHTS AND DIMENSIONS

TOTAL NUMBER OF PIECES		DIMENSIONS	ESTIMATED WEIGHT
	CARTONS (CARDBOARD)	H _____ x W _____ x L _____	
	TRUNKS/ CASES (FIBER) (COLOR) _____	H _____ x W _____ x L _____	
	CRATES (WOODEN)	H _____ x W _____ x L _____	
	SKIDS/ PALLETS	H _____ x W _____ x L _____	
	CARPETS (COLOR) _____	H _____ x W _____ x L _____	
	OTHER _____	H _____ x W _____ x L _____	
	_____		
	_____		
<b>TOTAL PIECES</b>		<b>TOTAL WEIGHT</b>	

RELEASE SIGNATURE \_\_\_\_\_ DECLARED VALUE \_\_\_\_\_  
TO AUTHORIZE DELIVERY WITHOUT OBTAINING SIGNATURE

### TERMS AND CONDITIONS

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike labour stoppage, or any other cause unavoidable or beyond their control. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound, per article and values exceeding this limitation should be insured by the shipper. All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. Will receive goods only if this form is returned signed and freight is PREPAID.

By signing this order form, shipper agrees to be bound by it's term and conditions

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name \_\_\_\_\_



5506 - 48 ST NW TEL - 1.877.726.2211  
Edmonton, AB T6B 2Z1 FAX - 1.888.426.5734

PLACE PRO NUMBER HERE

SHIPPER'S NUMBER

DATE/TIME  
RECEIVED:

AM  
PM

## MATERIAL HANDLING AGREEMENT

**INSTRUCTIONS: COMPLETE ALL SHADED AREAS, RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.**

DATE:

BOOTH NUMBER:

**FROM:**

**TO:**

Palais des Congrès de Montréal

163, Saint-Antoine West

Montreal, Quebec

H2Z 1X8

SHIPPED FROM: EVENT/FACILITY/CITY

CIM 2019 Convention & EXPO

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS:

CHECK ONE

1) ☐ RE-ROUTE VIA GOODKEY LOGISTICS

2) ☐ DELIVER BACK TO THE WAREHOUSE AT EXHIBITOR'S EXPENSE

SIGNATURE

RE-ROUTE VIA \_\_\_\_\_ BY \_\_\_\_\_

DATE \_\_\_\_\_ TIME \_\_\_\_\_ AM/PM

SPECIAL INSTRUCTIONS:

CARRIER:

PICK UP  
NUMBER:

AIR FREIGHT WILL BE BILLED ON ACTUAL OR DIMENSIONAL WEIGHT, WHICHEVER IS GREATER

DECLARED VALUE FOR AIR SHIPMENTS ONLY \$ \_\_\_\_\_ .00 (OPTIONAL)

CHECK NUMBER OF SEPARATE SHIPMENTS IN BOOTH: ☐ 1 ☐ 2 ☐ 3 ☐ 4 OR SPECIFY:

### GOODKEY LOGISTICS

☐ STANDARD GROUND

☐ UNCRATED

☐ AIR FREIGHT

☐ NEXT DAY

☐ SECOND DAY

☐ DEFERRED

### OTHER CARRIERS

☐ COMMON CARRIER

☐ VAN LINE

☐ AIR FREIGHT

☐ NEXT DAY

☐ SECOND DAY

☐ DEFERRED

### FREIGHT INFORMATION

CHECKER	NO. PIECES	DESCRIPTION OF ARTICLES	* HAZ MAT	WEIGHT (LB) SUBJECT TO CORR.	* EMERGENCY RESPONSE NUMBER IF HAZARDOUS MATERIAL COLUMN USED
		CRATES EXHIBITION MATERIAL, K.D. (WOODEN)			
		CARTONS (CARDBOARD)			
		TRUNKS/ CASES (FIBER) (COLOR) _____			
		SKIDS/ PALLETS			
		CARPETS (COLOR) _____			
		CARPET PADDING			

EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF THE EXHIBITOR'S AGENT) BELOW DENOTES ACCEPTANCES OF THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THE FORM. EXHIBITOR OR ITS AGENT CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS, OR IF FREIGHT CONTAINS SUCH MATERIALS, THAT THE EXHIBITOR IS REGISTERED IN CONFORMANCE WITH SUBPART G OF PART 107 CFR TITLE 49, IF APPLICABLE, AND THAT THE HAZARDOUS MATERIALS HAVE BEEN PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED, AND ARE IN PROPER CONDITION FOR SHIPMENT AS REQUIRED, PERMITTED AND/OR AUTHORIZED UNDER APPLICATION LOCAL, PROVINCIAL/STATE AND FEDERAL STATUTES AND REGULATIONS.

CHECKER SIGNATURE

DATE LOADED

TRAILER NO.

START TIME

FINISH TIME

EXHIBITOR

CARRIER

SIGNATURE

DRIVER

PRINT NAME

DATE

PIECES RECEIVED

IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT: ☐ COLLECT ☐ PREPAID

BILL FREIGHT CHARGES TO:





Head Office  
5506 - 48 St NW  
Edmonton, AB T6B 2Z1

Vancouver Warehouse  
Unit 10, 3751 North Fraser Way  
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:  
**April 5, 2019**

Show Name:  
**CIM 2019 Convention & EXPO**

Show Date:  
**April 28 - 30, 2019**

## CUSTOMS BROKERAGE

Name of Company:		Contact:	Booth Number:
Telephone no.	Fax no.	Email:	
Method of Payment <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX		Expiration Date: _____	CVC: _____
_____		Cardholder name: _____	

Value of the Shipment	Please check all that apply <input checked="" type="checkbox"/>	IMPORT	EXPORT
Shipment value from \$0.00 - \$1,500.00	<input type="checkbox"/>	\$180.00	<input type="checkbox"/> \$180.00
Shipment value from \$1,501.00 - \$3,000.00	<input type="checkbox"/>	\$242.00	<input type="checkbox"/> \$242.00
Shipment value from \$3,000.00 - \$5,000.00	<input type="checkbox"/>	\$560.00	<input type="checkbox"/> \$560.00
Shipment value from \$5,000.00 - \$7,500.00	<input type="checkbox"/>	\$795.00	<input type="checkbox"/> \$795.00
Shipment value from \$7,500.00 - \$10,000.00	<input type="checkbox"/>	\$878.00	<input type="checkbox"/> \$878.00
Shipment value from \$10,000.00 and up	<input type="checkbox"/>	\$1354.00	<input type="checkbox"/> \$1354.00
Please note that all duties and taxes are extra.			

Other Charges	Please check all that apply <input checked="" type="checkbox"/>	EXPORT ONLY
Preparation of Export Documents	<input type="checkbox"/>	\$31.00
U.S. Customs Clearance at border	<input type="checkbox"/>	\$98.00
Single Trip Bond (private vehicle when required)	<input type="checkbox"/>	\$92.00
Carnet Handling	<input type="checkbox"/>	\$92.00
Re-Manifesting when required	<input type="checkbox"/>	\$62.00
ACE Manifest / SCAC for Private Vehicles	<input type="checkbox"/>	\$216.00
Terminal Fees / Handling fees	<input type="checkbox"/>	Equal to Payout



### For exhibitors ordering return shipments to the USA, please include the following information:

Full address freight to deliver to in the USA:		
IRS # for the address that the freight is delivering to (ie. if the exhibitor is Company A in Denver, but the freight is delivering to Company B in Chicago, we require the Chicago companies IRS #)		
Total # of pieces	Total weight	Outbound Carrier

☐ Authorize Goodkey Customs power of attorney to clear our shipment  
I have read and understood the limits of liability found on the next page of this document

Signature \_\_\_\_\_

Date \_\_\_\_\_

SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE   ADJUSTED SUBTOTAL		
9.975% Q.S.T		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT   PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

# Customs Brokerage Limits of Liability

## I APPLICATION

The following provisions shall apply to all transportation of goods by for-hire highway carriers licensed under the Motor Vehicle Transport Act (Canada, R.S.C., 1970, M-14) or under provincial statutes with the exception of the transportation of:

- a) used household goods,
- b) livestock,
- c) bus parcel express shipments,
- d) the personal luggage of bus passengers,
- e) such other specific commodities as may be specified by provincial law.

## II BILL OF LADING

1. A Bill of Lading shall be completed as provided herein for each shipment.
2. On each article covered by the Bill of Lading, there shall be plainly marked thereon by the consignor, the name of the consignee and the destination thereof. This requirement does not apply in cases where the shipment is from one consignor to one consignee and constitutes a truckload shipment.
3. The Bill of Lading shall be signed in full (not initialed), by the consignor and by the carrier as an acceptance of all terms and conditions contained therein.
4. At the option of the carrier a way-bill may be prepared by the carrier and the way-bill shall bear the same number of other positive means of identification as the original Bill of Lading. Under no circumstances shall the way bill replace the original Bill of Lading.

## III CONDITIONS OF CARRIAGE

1. **Liability of Carrier**  
The carrier of the goods herein described is liable for any loss or damage to goods accepted by him or his agent except as hereinafter provided.
2. **Liability of Originating and Delivering Carriers**  
Where a shipment is accepted for carriage by more than one carrier, the carrier issuing the Bill of Lading (hereinafter called the originating carrier) and the carrier who assumes responsibility for delivery to the consignee, (hereinafter called the delivering carrier), in addition to any other liability hereunder, are liable for any loss of or damage to the goods while they are in custody of any other carrier to whom the goods are or have been delivered and from which liability the other carrier is not relieved.
3. **Recovery from Connecting Carrier**  
The originating carrier or the delivering carrier, as the case may be, is entitled to recover from any other carrier to whom the goods are or have been delivered the amount of the loss or damage that the originating carrier or delivering carrier, as the case may be, may be required to pay hereunder resulting from loss of or damage to the goods while they were in the custody of such other carrier.  
When shipments are interlined between carriers, settlement of concealed damage claims shall be prorated on the basis of revenues received.

### 4. **Remedy by consignor or Consignee**

Nothing in articles 2 or 3 deprives a consignor or consignee of any rights he may have against any carrier.

### 5. **Exception from Liability**

The carrier shall not be liable for loss, damage or delay to any of the goods described in the Bill of Lading caused by an Act of God, the Queen's or public enemies, riots, strikes, a defect or inherent vice in the goods, the act or default of the consignor, owner or consignee, authority of law, quarantine or differences in weights of grain, seed, or other commodities caused by natural shrinkage.

### 6. **Delay**

No carrier is bound to transport the goods by any particular vehicle or in time for any particular market or otherwise than with due dispatch, unless by agreement specifically endorsed on the Bill of Lading and signed by the parties thereto.

### 7. **Routing by Carrier**

In case of physical necessity where the carrier forwards the goods by a conveyance that is not a licensed for-hire vehicle, the liability of the carrier is the same as though the entire carriage were by licensed for-hire vehicle.

### 8. **Stoppage in Transit**

Where goods are stopped and held in transit at the request of the party entitled to so request, the goods are held at the risk of that party.

### 9. **Valuation**

Subject to article 10, the amount of any loss or damage for which the carrier is liable, whether or not the loss or damage results from negligence, shall be computed on the basis of:

- a) the value of the goods at the place and time of shipment including the freight and other charges if paid; or
- b) where a value lower than that referred to in paragraph (a) has been represented in writing by the consignor or has been agreed upon, such lower value shall be the maximum liability.

### 10. **Maximum Liability**

The amount of any loss or damage computed under paragraph (a) or (b) of article 9 shall not exceed \$2.00 per pound (computed on the total weight of the shipment) unless a higher value is declared on the face of the Bill of Lading by the consignor.

### 11. **Consignor's Risk**

Where it is agreed that the goods are carried at the risk of the consignor of the goods, such agreement covers only such risks as are necessarily incidental to transportation and the agreement shall not relieve the carrier from liability for any loss or damage or delay which may result from any negligent act or omission of the carrier, his agents or employees and the burden of proving absence

from negligence shall be on the carrier.

### 12. **Notice of Claim**

- a) No carrier is liable for loss, damage or delay to any goods carried under the Bill of Lading unless notice thereof setting out particulars of the origin, destination and date of shipment of the goods and the estimated amount claimed in respect of such loss, damage or delay is given in writing to the originating carrier or the delivering carrier within sixty (60) days after the delivery of the goods, or, in the case of failure to make delivery, within nine (9) months from the date of shipment.
- b) The final statement of the claim must be filed within nine (9) months from the date of shipment together with a copy of the paid freight bill.

### 13. **Articles of Extraordinary Value**

No carrier is bound to carry any documents, specie or any articles of extraordinary value unless by a special agreement to do so. If such goods are carried without a special agreement and the nature of the goods is not disclosed hereon, the carrier shall not be liable for any loss or damage in excess of the maximum liability stipulated in article 10 above.

### 14. **Freight Charges**

- a) If required by the carrier the freight and all other lawful charges accruing on the goods shall be paid before delivery and if upon inspection it is ascertained that the goods shipped are not those described in the Bill of Lading the freight charges must be paid upon the goods actually shipped, with any additional charges lawfully payable thereon.
- b) Should a consignor fail to indicate that a shipment is to move prepaid, or fail to indicate how the shipment is to move, it will automatically move on a collect basis.

### 15. **Dangerous Goods**

Every person, whether as principal or agent, shipping explosives or dangerous goods without previous full disclosure to the carrier as required by law, shall indemnify the carrier against all loss, damage or delay caused thereby and such goods may be warehoused at the consignor's risk and expense.

### 16. **Undelivered Goods**

- a) Where, through no fault of the carrier, the goods cannot be delivered, the carrier shall immediately give notice to the consignor and consignee that delivery has not been made, and shall request disposal instructions.
- b) Pending receipt of such disposal instructions,
  - i) The goods may be stored in the warehouse of the carrier,

subject to a reasonable charge for storage; or

- ii) Provided that the carrier has notified the consignor of his intention, the goods may be removed to, and stored in, a public or licensed warehouse, at the expense of the consignor, without liability on the part of the carrier, and subject to a lien for all freight and other lawful charges, including a reasonable charge for storage.

### 17. **Return of Goods**

Where notice has been given by the carrier pursuant to article 16a, and no disposal instructions have been received within 10 days from the date of such notice, the carrier may return to the consignor, at the consignor's expense, all undelivered shipments for which such notice has been given.

### 18. **Alterations**

Subject to article 19, any limitation on the carrier's liability on the Bill of Lading, and any alteration, or addition or erasure in the Bill of Lading shall be signed or initialed by the consignor or his agent and the originating carrier or his agent and unless so acknowledged shall be without effect.

### 19. **Weights**

It shall be the responsibility of the consignor to show correct shipping weights of the shipment on the Bill of Lading. Where the actual weight of the shipment does not agree with the weight shown on the Bill of Lading, the weight shown thereon is subject to correction by the carrier.

### 20. **C.O.D. Shipments**

- a) A carrier shall not deliver a C.O.D. shipment unless payment is received in full.
- b) The charge for collecting and remitting  
The amount of C.O.D. bills for C.O.D. shipments, must be collected from the consignee unless the consignor has otherwise so indicated and instructed on the Bill of Lading.
- c) A carrier shall remit all C.O.D. monies to the consignor or person designated by him within 15 days after collection.
- d) A carrier shall keep all C.O.D. monies separate from the other revenues and funds of his business in a separate trust fund or account.
- e) A carrier shall include as a separate item in his schedule of rates the charges for collecting and remitting money paid by consignees.

## IV OTHER SPECIFICATIONS

**CANADA CUSTOMS INVOICE / FACTURE DES DOUANNES CANADIENNES**

Page of/de

1 Vendor (Name and Address) / Vendeur (Nom et Adresse)  <div style="text-align: center; color: red; font-style: italic;">Name and Address of Shipper</div>		2 Date of Direct Shipment to Canada Date d'expédition directe vers le Canada  <div style="color: red; font-style: italic;">Date Shipped Must Be Shown</div> 3 Other References (Include Purchaser's Order No.) Autres références (inclure le no de commande de l'acheteur)  <div style="color: red; font-weight: bold;">Federal Tax ID</div>		
4 Consignee (Name and Address) / Destinataire (Nom et Adresse)  <div style="color: red; font-weight: bold;">EVENT C/O - GOODKEY SHOW SERVICES ADDRESS</div>  <div style="color: red; font-weight: bold;">Company Name: Booth Number:</div>		5 Purchaser's Name and Address (if other than Consignee) Nom et Adresse de l'acheteur (s'il diffère du destinataire)  <div style="color: blue; font-weight: bold;">No Sale Involved</div> <div style="color: red; font-weight: bold;">No sale (Display purpose only)</div>		
VII.1 Is this a related company transaction? Est-ce que les compagnies sont liées entre elles?  <div style="display: flex; justify-content: space-around;"> <span>YES <input type="checkbox"/> OUI</span> <span>NO <input checked="" type="checkbox"/> NON</span> </div>		6 Country of Transshipment / Pays de transbordement  <div style="color: blue; font-style: italic;">N/A Country</div>		
		7 Country of Origin of Goods Pays d'origine des marchandises  <div style="color: red; font-style: italic;">Country</div> <div style="font-size: small;">If shipment includes goods of different origins, enter origins against items in field 12. Si l'expédition comprend des marchandises d'origines différentes, en préciser la provenance en 12.</div>		
8 Transportation: Give Mode and Place of Direct Shipment to Canada Transport: Préciser mode et lieu d'expédition directe vers le Canada  <div style="color: red; font-style: italic;">Name of Carrier (Please Use "Canada Customs Bonded Carrier") Place of Loading</div>		9 Condition of Sales and Terms of Payment (i.e. Sale, Consignment Shipment, Leased Goods, etc.) Conditions de vente et modalités de paiement (p. Ex. Vente, Expédition en consignation, location de marchandises, etc.)  <div style="color: blue; font-weight: bold;">No Sale Involved</div> <div style="color: red; font-weight: bold;">No sale involved</div>		
10 Currency of Settlement / Devises du paiement  <div style="color: red; font-style: italic;">Currency</div>				

11 No. of Pkgs. Nmbre. De Coillis	12 Specification of Commodities (Kind of Packages Marks and Numbers, General Description and Characteristics i.e. Grade Quality) Designation des articles (Nature des colis, marques et numeros, description générale et caractéristiques. P. Ex. Classe, qualité)	13 Quantity (State Unit) Quantité (Préciser l'unité)	14 Unit Price Prix Unitaire	15 Total
2 pcs	#1, #2 Wooden Crates Containing Display Booth K.D., (Backwalls, Lights, Carpet, Graphics) and/or Description of Product for Display	1	5,000.00	5,000.00
2 pcs	Cartons of Technical / Promotional Literature	5,000	.15	750.00
1 pc	Cartons of Letter Openers	50	.50	25.00
1 pc	Carton of Bottle Openers	50	1.00	50.00
Notify: Goodkey Show Services Ltd.				

XI.1 Total Number of Pieces / Nombre total de pièces			
XI.1 If any fields of 1 to 17 are included on an attached commercial invoice, check this box Si les renseignements des zones 1 à 17 figurent sur la facture commerciale cocher cette case  Commercial Invoice No./ No. De la facture commerciale <input type="checkbox"/>		16 Total Weight / Poids total  <div style="display: flex; justify-content: space-between;"> <div>Net N/A</div> <div>Gross / Brut 412 Kilos</div> </div>	
		Invoice Total 15 Total de la facture  <div style="color: red; font-weight: bold;">Total Value Must Be Shown</div>	

19 Exporter's Name and Address (if other than Vendor) Nom et adresse de l'exportateur (s'il diffère du vendeur)  <div style="text-align: right;">Name:</div> <div style="color: red; font-style: italic;">Complete this box when the shipper is OTHER than the owner of these Goods (Contact Name, Company Name, Address, Telephone Number, Etc.)</div> <div style="text-align: right;">Tel:</div> <div style="text-align: right;">Fax:</div>	20 Originator (Name and Address) Expéditeur d'origine (Nom et adresse)  <div style="text-align: right;">Name:</div> <div style="color: red; font-style: italic;">Same as Shipper Indicate Telephone Number and Contact Name (Person who has knowledge of this shipment)</div> <div style="text-align: right;">Tel:</div> <div style="text-align: right;">Fax:</div>
21 Departmental Ruling (if applicable) Décision ministérielle (s'il y a lieu)  <div style="color: blue; font-style: italic;">N/A</div>	22 If fields of 23 to 25 are not applicable, check this box Si les zones 23 à 25 sont sans objet, cocher cette case  <div style="text-align: right;"><input checked="" type="checkbox"/></div>

23	24	25
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**CANADA CUSTOMS INVOICE / FACTURE DES DOUANNES CANADIENNES**

Page of/de

1 Vendor (Name and Address) / Vendeur (Nom et Adresse)		2 Date of Direct Shipment to Canada Date d'expédition directe vers le Canada	
		3 Other References (Include Purchaser's Order No.) Autres références (inclure le no de commande de l'acheteur)	
		<b>Federal Tax ID</b>	
4 Consignee (Name and Address) / Destinataire (Nom et Adresse)		5 Purchaser's Name and Address (if other than Consignee) Nom et Adresse de l'acheteur (s'il diffère du destinataire)	
		<b>No Sale Involved    No sale (Display purpose only)</b>	
		6 Country of Transshipment / Pays de transbordement	
		N/A	
Company Name: Booth Number:		7 Country of Origin of Goods Pays d'origine des marchandises	If shipment includes goods of different origins, enter origins against items in field 12. Si l'expédition comprend des marchandises d'origines différentes, en préciser la provenance en 12.
VII.1 Is this a related company transaction? Est-ce que les compagnies sont liées entre elles?		9 Condition of Sales and Terms of Payment (i.e. Sale, Consignment Shipment, Leased Goods, etc.) Conditions de vente et modalités de paiement (p. Ex. Vente, Expédition en consignation, location de marchandises, etc.)	
YES <input type="checkbox"/> OUI                      NO <input checked="" type="checkbox"/> NON		<b>No Sale Involved    No sale involved</b>	
8 Transportation: Give Mode and Place of Direct Shipment to Canada Transport: Préciser mode et lieu d'expédition directe vers le Canada		10 Currency of Settlement / Devises du paiement	
11 No. of Pkgs. Nmbre. De Coillis	12 Specification of Commodities (Kind of Packages Marks and Numbers, General Description and Characteristics i.e. Grade Quality) Designation des articles (Nature des colis, marques et numeros, description générale et caractéristiques. P. Ex. Classe, qualité)	13 Quantity (State Unit) Quantité (Préciser l'unité)	Replacement Value Valeur de Remplacement
			14 Unit Price Prix Unitaire    15 Total
XI.1 Total Number of Pieces / Nombre total de pièces			
XI.1 If any fields of 1 to 17 are included on an attached commercial invoice, check this box Si les renseignements des zones 1 à 17 figurent sur la facture commerciale cocher cette case		16 Total Weight / Poids total	Invoice Total 15 Total de la facture
Commercial Invoice No./ No. De la facture commerciale <input type="checkbox"/>		Net N/A	Gross / Brut
19 Exporter's Name and Address (if other than Vendor) Nom et adresse de l'exportateur (s'il diffère du vendeur)		20 Originator (Name and Address) Expéditeur d'origine (Nom et adresse)	
Name:		Name:	
Tel:		Tel:	
Fax:		Fax:	
21 Departmental Ruling (if applicable) Décision ministérielle (s'il y a lieu)		22 If fields of 23 to 25 are not applicable, check this box Si les zones 23 à 25 sont sans objet, cocher cette case	
N/A		<input checked="" type="checkbox"/>	
23	24	25	